2340 East Ridge Rd Rochester NY 14622

**Meeting Minutes – September 13, 2023**

1. **Called to order by Michelle Montana at 6:02 pm**
2. **Welcome to New Families** – no new families
3. **Directors Reports:**

**Jeff Hoffman**:

* Wonderful day Saturday (ROS) – 2 more in attendance than last year
* Great show!
* NYSFBC Historian was in attendance
* Kids were fantastic – decent score!
* Highest “General Effect Music” of all bands
* 0.8 difference from New Hartford – “basically comparable”

Question (Pat Moran): Banner carriers needed for Thursday (9/14 – halftime show) – No

Question/Comment (Jim Behringer): Lockdown issue – what is procedure??

* Mr. Hoffman found out quickly that it was an accident
* Inside the school: Security was here; IPD was here
* Kids were to do what they normally do
* There was no protocol if kids are outside
  + Kids should go into stadium bathroom and lock door – per Kelly Moroni
  + Question (Dan McInerney): Do we have keys to bathrooms
    - Request for Dan to bring up at next board meeting (Andrea Clarcq)
  + Question (Merari Rowley-Pacheco): Were kids told it was OK? - Yes

1. **Approval of Minutes from previous meeting (8/10/23)**

* One correction – Misspelled “Aubrey” as “Audrey” (Moran)
* Motion to approveminutes (with correction) – Kelly Moroni / Sinclaire Erenstone – Unanimously approved

1. **Communications/Announcements (Michelle Montana)**

* Spiritwear– in Band Hall
* Show Shirt
  + Only one known issue – let us know if you have any issues
* Pre-Sale tickets – will be available for all shows ($10 pre-show / $12 at door)
* Uniform / Shoe cleaning – every week
  + Check for items that need repair – let us know
  + Unzip – let uniform air out (shoes too!)
* Fall Marching Band season show day – typical schedule
  + Different time to arrive depending on where we are going – will be listed in Lancer Lines for that week
  + Kids practice 2-3 hours
  + Break for 1.5 hours
    - Can walk to Wegman’s / Byrne Dairy (if OK with parents) / can bring lunch
  + Kids can bring snack to eat on bus – bring something that is easy to clean up
    - Merari can drop this privilege if big messes are found
  + Arrive at performance site – Pit Crew unloads truck / trailer
  + Kids will practice again
  + Kids may have time to go to concessions (but they may not)
  + Retreat / Scores
  + Head back to Eastridge on the bus – Pit crew will unload truck / trailer
  + Generally a 12-hour day for the kids – Saturdays pretty much “taken”
* Pit Crew eats while kids are practicing
  + Have fun – chat / play corn hole
  + $5 for food collected on Saturday morning

Question (Teresa Kneezel) – Can they go to Wegmans any age (middle-schoolers) – Yes (up to parents)

**6. Committee Reports:**

* **Treasurer’s / Finance Committee Report** (Dan McInerney)
  + Report provided
  + Attendance – 2 more than last year (1021 total this year)
  + Comment (Jim Behringer) – Live shout-outs were great!
  + Question (Pat Moran): How much do we send to Conference per ticket? - $2
  + We still have to pay the judges
  + Comments (Dan McInerney / Andrea Clarcq) –Some schools do not host and are therefore do not need to help pay the conference. Boosters should have transparency into where this money goes and what it is being used on.
  + Comment: (Michelle Montana) Our program is full color and beautiful compared to some other schools – programs are 100% profit – thank you to Andrea Clarcq for putting it together!
  + Question (Cheryl Hackett): Venmo available at Rainbow of Stars? – No
    - Do not have access to Wifi during parts of show
  + Red Wings has been a strong fundraiser - $200 ahead of plan
  + General statement – Expenses lower / Income higher
  + Question (Sinclaire Erenstone): When do kids get money from Red Wings – at end of Season (Michelle Montana)
  + Suggestion (Louisa Sanchez): Put verbal shout-out as another option on list on form for buying program ads
  + For Red Wings – Pick out one game per month
    - Melts (like Dippin’ Dots); Rohrbach’s; Mama Mittsy’s; Pretzel stand
    - Earn $20 in kid’s account for each volunteer
    - Question (Merari): Can 16-yr. old run register / take money, etc – still unclear; will have to check with Red Wings for answer to the question
    - Survey will be sent out for feedback on volunteering at Red Wings
* **By-Laws Committee** (Pat Moran)
  + Let Pat know if anything needs to be changed
  + Need more volunteers to come forward to be on committee
  + Comment (Andrea Clarcq): Minimum three people needed on committee per by-laws
  + Patrick Montana and Merari Rowley-Pacheco volunteered to be on By-Laws Committee
* **Props Committee** (Andrew Clarcq)
  + Comment (Jonathan Goldberg) – “the props look phenomenal”
  + Moving props went well – good to have many volunteers
  + Chris & Tricia Haidvogel will get food for Pit Crew ($5)
    - they will collect money on show morning – let them know of dietary restrictions
    - Others can bring dessert / cookies
  + Props will be loaded from garage – instruments will be loaded from front (band room door)
  + When trucks arrive at site – start to unload
  + Comment (Andrea Clarcq) –“must be controlled chaos” – be careful and watch what is going on
  + Keep an eye on time – make sure you know where you are supposed to be
  + Be aware of rules on the field
  + Then the crew loads the truck after the performance (may not see scores)
  + Can stop by tomorrow during halftime show to see how sets work
  + We are one of the biggest pit crews out there
  + Same crew every week – Chaperones usually help with front ensemble instruments
  + When you park at the site tell them you are with the crew
* **Chaperones** (Merari)
  + Nothing new to report – we are all set and have back-ups if someone can’t come
  + Parents should let us know if there are medical issues with their child
  + Comment (Michelle Montana) – “Medical forms in binders”
* **Membership** – (Liz Pedraza)
  + All ROS volunteers paid their membership
  + 83 paid members (69 voting)
  + Can pay for membership on EPFM.org
* **Fundraising Committee** (Gretchen Clark)
  + Nothing new to report
  + Question / suggestion (Michelle Montana) – “Mums to sell?”
  + We need a new fundraising chair – Gretchen Clark will be leaving
  + Comment (Michelle Montana) – “Red Wings, Bottle Drive, Popcorn / Candy, Car Wash” – all fundraisers we do / have done; “Spirit wear a mini-fundraiser”
  + Question (Sinclaire) – “Are you thinking of doing the popcorn again?”
  + Comment (Gretchen) – “Chocolates in Feb; Popcorn in Nov.”
  + Question / Suggestion (Teresa Kneezel) – “People in musical can participate in fundraising activities?”, “Someone from EPFM can be present at musical rehearsal?”

**7. New Business**

* ROS feedback
* Comment / Suggestion (Cheryl Hackett) – Asking for only one dozen per person worked well
* Comment (Andrea Clarcq) – “Talked to Hoffman about Greece’s behavior”
* Question / Suggestion (Louisa Sanchez) – “Selling programs in stands next time?”
* Question / Suggestion (Sinclaire) – “Have programs sold somewhere else? – “By food tickets?”, “Outside gates?”
* Questions / Comment – Need to make sure people are not getting into school. Post security by main door? Keep gate between concessions and athletic doors closed
* Comment / Suggestion – “Need more people at Bake Sale that were not senior parents”
* Comment / Suggestion (Yarille) – Stickers? – add to souvenirs (with show shirt logo)
* Comment / Suggestion (Pat Moran) – “Ran out of food” – this is a good thing – not good to have too much – we ran out pretty late into the night. Dan even ordered more than last year.
* Question / Suggestion (Katie Kloepfer-Mazzaferro) – Everything stops when Eastridge on the field so all families can watch? This may be difficult, wouldn’t want to leave areas unattended. Announcer could mention temporary closing – Chairperson will need to discuss this further.
* Comment (Teresa Kneezel) – “50/50 – Principal won, so we got the money back”
* Comments – “Thanks for volunteering”, “Many people spent many hours”, “Best show, best volunteers, best set-up”, etc..

**Adjournment at 7:21 pm (**Motion: Sinclaire Erenstone / Gretchen Clark – unanimously approved)

*Respectfully Submitted, Steve Gullo*

Thanks to all for attending!